



# Streamline Your Accounts Payable Processes with Prodágio A/P



## Key Benefits

- > Increases visibility into invoice lifecycle
- > Automates inefficient manual processes
- > Manages rebates, discounts, credits, and duplicate invoices
- > Provides an audit trail for Accounts Payable
- > Supports the unique business process requirements of the accounting organization
- > Integrates with your existing ERP system
- > Enables quick search and retrieval of invoices
- > Enforces company standards throughout the entire invoice approval process
- > Aids Sarbanes-Oxley compliance
- > Provides streamlined data entry for invoice coding
- > Foreign currency support for hierarchal approval
- > Improves customer and vendor satisfaction

## Eliminate your inefficient paper-based Accounts Payable processes and increase visibility between Procurement and Accounts Payable with Prodágio A/P.

Industry analysts agree that without a well-coordinated approach to managing your Accounts Payable, organizations are wasting a significant amount of time and money. Poor visibility into the invoice lifecycle can result in lost opportunities for discounts, unnecessary purchasing, and unmet business needs. More than ever, companies are looking for best practices and solutions that enable them to manage business processes with the highest level of integrity and regulatory compliance.

As organizations look to drive down costs and improve efficiency, time-consuming and manual processes are an ideal place to start. Accounts payable processes are most often distributive in nature, require approval on many levels, and generate huge volumes of paper and electronic documents that are difficult to effectively manage. Companies need to streamline their accounts payable process in order to reduce operational costs, comply with regulatory requirements, and improve customer and vendor relations.

## SOLUTION OVERVIEW

### *Managing the invoice lifecycle*

Prodágio A/P is the Documentum solution that enhances the effectiveness and efficiency of accounts payable financial operations and controls. Prodágio A/P provides full lifecycle management of invoices and employee expense reports from receipt to payment, through a role-based, user-friendly interface.

### Invoice Lifecycle



#### Acquire

- > Paper
- > EDI
- > Fax
- > Portal
- > Forms

#### Process

- > Approvals
- > Duplicates
- > Exceptions
- > PO Validation
- > ERP Integration

#### Complete

- > Post for Payment
- > Report
- > Search
- > Archive
- > Retention





**Maximizing processing efficiency.** Prodágio A/P is developed for deployment across multiple core business processes that may span multiple geographic locations. The design point of the system maximizes efficiencies related to electronic invoice processing while reducing the time required for administering invoice management and approval tasks.

**Internal and external visibility into the invoice and payment lifecycle.** Robust tracking and searching capabilities assure immediate access to invoices, no matter where they are within the process. In addition, critical information about the invoice is immediately available, such as enabling the ability to make payment term discount decisions promptly.

Prodágio Forms eliminates paper processing and data entry by allowing vendors to submit their invoices electronically. This allows for prompt delivery of invoices, and ensures that payment terms are met and discounts are won. By reducing the likelihood of disputes and improving the purchase-to-pay process, relationships with vendors are improved. Prodágio Forms also supports internal check requests and expense report submittal.

Prodágio Vendor Self-Serve allows vendors to access information regarding their invoices online. This enables vendors to monitor their account at any time, thus reducing the operational costs associated with the A/P department's time spent on phone calls with vendors.

**Flexible, Powerful Workflow.** Prodágio's workflow technology efficiently manages an organization's entire accounts payable business process by connecting all enterprise systems. By enabling the automatic routing and management of transaction information such as purchase orders and invoices, Prodágio A/P helps businesses expand the corporate environment to anyone virtually anywhere, streamlining work steps and improving communication between all users.

**Integration with your ERP system.** Prodágio A/P delivers integrations with leading ERP and Purchasing systems--including SAP, Oracle, JD Edwards, PeopleSoft, Lawson, and Baan-- enabling significant improvements in response times, elimination of time-consuming duplicate data entry, increases in processing efficiencies and enhanced levels of service.

**Enforcing compliance.** A complimentary part of reducing costs is to strengthen internal controls. Prodágio's robust audit trail and hierarchical approval process minimizes risk and simplifies compliance with regulatory legislation such as Sarbanes-Oxley. For more information about the Prodágio Business Suite, please visit us online at [www.imagitek.com](http://www.imagitek.com).

**Designed for EMC Documentum.** The Designed for EMC Documentum logo designation indicates that an offering has been carefully architected and developed, meeting EMC-established standards for architectural compliance, development best practices and overall quality. Thousands of organizations have already made significant investments in the Documentum platform, and the Designed for EMC Documentum logo helps them to streamline the identification, assessment and selection of EMC partner products and quickly determine appropriate partner solutions to address their needs. Customers can be assured that products designated as Designed for Documentum utilize the Documentum platform appropriately, have a track record of successful deployments, do not conflict with other Documentum-based products, meet criteria for high quality documentation, and are designed for easier migration to future versions of the Documentum platform.

**Strategic Alliances.** In addition to our alliance with EMC Documentum, Imagitek maintains strategic alliances with major ERP vendors. These alliances provide our customers the ability to leverage their existing ERP system, Documentum platform and Prodágio A/P to obtain maximum ROI in their A/P processes.

**Rapid Solutions to Today's Business Challenges** Imagitek, Ltd. helps your company maintain its competitive advantage through a comprehensive suite of services that includes service level management consulting, installation, implementation, configuration, and customization. Our professional services and education offerings are designed to ensure the ongoing availability of critical business applications, maximize product potential, reduce project risk, deliver IT value to your business, and improve your operations. For more information about Imagitek, Ltd., please visit [www.imagitek.com](http://www.imagitek.com).



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